



PORTFOLIO, PROGRAMME & PROJECT OFFICES (P30®) FOUNDATION eLEARNING

Introduction

Portfolio, Programme and Project Offices (P30®) is the standard developed by the UK government to enable individuals and organizations to establish, develop and maintain appropriate business support structures. The guidance brings together a set of principles, processes and techniques to facilitate effective Portfolio, Programme and Project Management by proposing proven enabling and support structures, roles and responsibilities. These structures also bridge the gap between the process of developing the organisation's strategy and that of its delivery.

This accredited eLearning course covers the latest version released in 2013 and prepares delegates for the Foundation examination.

Target Audience

This course is ideal for any staff involved in P30® roles who wish to gain a qualification, for example:

- Head of P30® (Portfolio Office, Programme Office or Centre of Excellence)
- Portfolio, Programme or Project Office staff
- Portfolio, Programme or Project staff looking to work within a P30® model.

Course Benefits

- Delegates will be fully prepared to take the P30® Foundation examination either online or as part of a one-day exam workshop
- Potential to continue to Practitioner level

Duration: Approx. 10 hours

Pre-Requisites: Previous experience of P30® or Programme Office environment



ACCREDITED TRAINING ORGANIZATION

PeopleCert ON BEHALF OF AXELOS

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About Aspire Europe

Our roots are entrenched in Change Programme Management and Performance Management and we are committed to improving the efficiency and effectiveness of organisations through the transfer of our knowledge and experience to your people.

We constantly strive to offer refreshing, stimulating and interesting events facilitated by consultants with a wealth of experience and examples to enhance your learning experience.

We offer further accredited courses to continue your development.

This eLearning course is intense and is intended to be interactive whilst challenging.

For more details please contact us

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Module	Content
P30® Overview	<ul style="list-style-type: none">• Definitions• Context of P30®• P30® Governance/Decision support responsibilities
Why P30®?	<ul style="list-style-type: none">• The value of a P30® to the organisation• How value is added• The P30® Value Matrix• Best Practice Management• Examples of measurable Key Performance Indicators (KPIs)
P30® Models	<ul style="list-style-type: none">• Model names and features• Functions and Services• Determining an appropriate model• P30® reporting lines• Information Assurance• Sizing and tailoring
Functions & Services	<ul style="list-style-type: none">• Functions and Services• P30® Models
P30® Roles	<ul style="list-style-type: none">• Required Skills and Competencies• Staffing Considerations• Management roles• Generic roles• Functional roles
P30® Lifecycles	<ul style="list-style-type: none">• Implementing a Lifecycle for a permanent P30®• Implementing a Lifecycle for a Temporary programme of project office
Tools and Techniques	<ul style="list-style-type: none">• Overview of P30® tools and techniques• Benefits of using standard tools and techniques• Critical Success Factors• P30® Tools• P30® Techniques