



Aspire Europe Limited
helping organisations to manage change

MANAGING SUCCESSFUL PROGRAMMES® FOUNDATION & PRACTITIONER

Introduction

Managing Successful Programmes (MSP®) is the de facto standard developed by the UK government for delivering change programmes in the UK. This course covers the latest version released in August 2011.

This is the five-day approach to gaining the Foundation & Practitioner qualification. It is an intense course that will require delegates to prepare thoroughly and be prepared for evening work throughout the course. The course includes the Foundation & Practitioners examinations and prepares delegates for the Advanced Practitioner course should they wish to progress to that level.

Target Audience

This course is ideal for staff involved in programme management roles and wish to gain a qualification, for example:

- Programme leader
- Programme office staff
- Business Change Managers
- Business Consultants
- Operations staff involved in change programmes

Course Benefits

- Two examination qualifications
- Application of MSP® common vocabulary.
- Increased confidence in real world application.
- Thorough knowledge of the MSP® methodology at theory and application level.
- Potential to continue to Practitioner/Advanced level.

Duration: Five days

Pre-Requisites: Previous experience of a Programme Management environment and completion of the pre-course workbook and reading.



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About Aspire Europe

Our roots are entrenched in Change Programme Management and Performance Management and we are committed to improving the efficiency and effectiveness of organisations through the transfer of our knowledge and experience to your people.

We constantly strive to offer refreshing, stimulating and interesting events facilitated by consultants with a wealth of experience and examples to enhance your learning experience.

We offer further accredited courses to continue your development.

The five-day course is intense, and for individuals coming from a project or operations background the sheer volume of information to be processed to achieve both qualifications can be baffling. Preparation is the key to success, which is why we provide a full pre-course programme to help you arrive on the first day fully prepared.

In-House Event: Price on application

For more details, please contact us

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FOUNDATION & PRACTITIONER

Course Outline

Module	Content
<u>Transformational Flow</u>	
Identifying a Programme	Detailed review of techniques to take a programme from concept to feasibility and a Programme Brief.
Defining a Programme	Development of future business models, planning and application to a case study.
Managing the Tranche	Steps and mechanisms used to enable the programme to flex to external events and keep the programme under control.
Realising the Benefits	Application of steps and activities required to take the capabilities delivered by the projects to release the benefits.
Delivering Capability	Design of case study project portfolio to ensure that they deliver the required capabilities to the change programme.
Closing a Programme	Steps in a structured Closure to ensure that the defeat is not snatched from the jaws of victory.
<u>Governance Themes</u>	
Benefits Management	Identifying and defining, from the case study of a benefits strategy, followed by profiling and modelling their delivery.
Organization & Governance	Design an organizational structure for a programme, identifying responsibilities and additional roles that could be required.
Vision and Blueprint	Establishing a viable Vision on which the programme should be based, and developing an optimal end game Blueprint that steers the programme.
Risk & Issue Management	Apply the four levels of Risk to the scenario. Develop mitigation strategies and a process for resolution of issues.



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Planning & Control	Define the contents of a Programme. Plan and identify how the programme will be controlled, with associated responsibilities and tools.
Stakeholder Engagement & Leadership	Identify and analyse the stakeholders, profile and map their interests and issues. Develop the Communications Plan.
Business Case	Look at the challenges for the Business Case in the case study scenario and its use as a control tool.
Quality Management	Design a Quality Management Strategy for a programme and the issues associated with implementation.
Foundation and Practitioner Examinations	Throughout the course, interwoven within the delivery of the theory and the practical examples of good practice, there is ongoing support and preparation for the examination. We provide sample papers and worked exercises using a scenario/case study to help create situations which develop the delegates understanding and recall of the material.